

HLN Dashboard Review

Dr. Bobby Dupre
12/7/2020



1

Overview

- **Accessing the HLN Dashboard**
 - Dashboard Workspace
 - Search for HLN Metrics
 - Favorite the Dashboard
 - Set as Default Dashboard
- **Content Review**
- **Summary Levels**
 - Determining population
 - Switch between HLN and “all of My Patients”
- **Reporting**
 - Hover for more information
 - Run “My patients not meeting the measure reports”
 - Reporting Workbench
- **Bulk Messaging**
 - Create Bulk Phone and MyChart messages from reports



2

Accessing the Dashboard

12/07/2020

Epic HLN Dashboard Review__Dr. Dupre

3



3

Accessing the Dashboard Summary

- Dashboard Workspace
- Search for HLN Metrics
 - Click on the dashboard header to open the Search Window
 - Search for HLN Metrics
 - Blue items are dashboards
- Mark as Favorite
 - Click the star next to the Dashboard in the Search Window
- Set HLN Metrics as your Default Dashboard
 - Move the Dashboard to the Top of your Favorites List in the Search Window

12/07/2020

Epic HLN Dashboard Review__Dr. Dupre

4



4

Content Review

12/07/2020

Epic HLN Dashboard Review__Dr. Dupre

5



5

Content Review

- HLN Message Board
- HLN Links
 - Links to Guidelines and Video content
 - Includes link to Clinical Forum Credit Attestation Website
 - Includes link to HLN SharePoint site
- HLN Metrics
 - Based on current selected population
 - Ensure your desired Summary Level and population are selected

12/07/2020

Epic HLN Dashboard Review__Dr. Dupre

6



6

Summary Levels

12/07/2020

Epic HLN Dashboard Review__Dr. Dupre

7



7

Summary Levels review

- **Summary Levels**
 - Department – Registry
 - Provider – Registry (default)
 - Registry
- **Population**
 - Number of patients contributing to the metrics based on selected summary level
- **Switching between HLN patients and all of my patients**
 - Select the HLN Current Registry to view your HLN Metrics
 - Select the Wellness All Registry to view metrics that include all of your patients

12/07/2020

Epic HLN Dashboard Review__Dr. Dupre

8



8

Reporting

12/07/2020

Epic HLN Dashboard Review__Dr. Dupre

9



9

Reporting Review

- Hover over a metric and its Information Icon to find reports
- Click on any report to open in Reporting Workbench
 - My Patients not meeting _____ Metric

12/07/2020

Epic HLN Dashboard Review__Dr. Dupre

10



10

Bulk Messaging

12/07/2020

Epic HLN Dashboard Review__Dr. Dupre

11



11

Bulk Messaging Review

- Open any Report in Reporting Workbench
- Select all patients
 - Hold Shift + Left Click
 - Hold Ctrl + A
- Select Communications at the top of the Report
- Send MyChart messages and Telephone encounters all at once

12/07/2020

Epic HLN Dashboard Review__Dr. Dupre

12



12